

Dirigo Health Agency
Board of Directors
Minutes of Meeting
February 7, 2005

The Dirigo Health Agency Board of Directors held a meeting on Monday, February 7, 2005. Dr. Robert McAfee, Chair convened the meeting at approximately 1:00pm in the Dirigo Health Agency Board Room, located at 211 Water Street in Augusta. Other Board members in attendance: Dana Connors, Carl Leinonen, Trish Riley, Mary Henderson, and Christine Bruenn. Charlene Rydell joined via teleconference. Also in attendance: Karynlee Harrington, Executive Director of Dirigo Health Agency; Kirsten Figueroa, Director of Budget and Fiscal Operations; and Dr. Dennis Shubert, Director of the Maine Quality Forum.

Dr. McAfee opened the meeting.

1. Trish Riley provided the Board with the following updates specific to the Dirigo Reform:

- Department of Health and Human Services (DHHS) Sentinel Event Reporting: This reports on medical errors and patient safety. The Maine Quality Forum Advisory Council will research and comment.
- Tough Choices: The invitations have been sent statewide with many responses for March 12, 2005. A discussion guide will be submitted to the Board as soon as possible.
- The Veterans Task Force has finished their report; recommendations will require Federal action.

Governor's Budget update:

- Medicaid reductions in growth
- Physician fee increase in each fiscal year
- Increase prospective payments to hospitals in each fiscal year
- Includes dollars for hospital settlement

Ms. Riley advised that the Overview of Health Proposals in the Bush Administration's Budget will be complete within the next 30 days. The proposals affect Maine's Medicaid, Public Health and Tax Credits programs.

2. Maine Quality Forum:

- Chris McCarthy presented the Maine Quality Forum's "Recognized Provider" Project. The goal is to offer recognition to hospitals that meet or exceed established levels on the 30 National Quality Forum measures of patient safety. The Performance Indicator Committee is the primary workgroup for this project. Key steps are:
 - Multiple stakeholders input
 - Learning work sessions (during design)
 - Functional application, assessment, and validation process

- Implementation testing
 - Recognition process
 - Incentive to apply for recognition.
- Dr. Dennis Shubert provided the Board with an update on the Maine Health Information Network Technology (MHINT). Next steps include:
 - A list of deliverables has been presented. MHIC proposal should be available for the Dirigo Health Agency Board members in March.
 - Reconnecting with all interested parties, first bringing all up to date on progress.
 - Establishing governance principles and actual Shadow Board occurs early. Such Shadow Board will supervise the completion of the deliverables.
 - The Steering Committee continues to validate delivery and convey payment.

3. Karynlee Harrington requested the Board approve the minutes of the last meeting. Dr. McAfee then presented and reviewed the minutes of the January 3, 2005 meeting. A request was made that Kirsten Figueroa and Dr. Dennis Shubert be added as attending for Dirigo Health Agency. A motion was made, seconded and voted unanimously to accept the minutes as amended.

Ms. Harrington updated the Board on DirigoChoice

- Sales and Marketing
 - Small businesses are coming forward wanting to help with the promotion of DirigoChoice.
 - Current print and radio advertising will be replaced with actual member testimony. Small businesses already participating are: Ben's Flooring, Inn by the Sea, Great Lost Bear, and others.
- Enrollment
 - February 2005 Actual: 966 members: 42% are Sole Proprietors, 58% Small Businesses, with just under 4% withdrawal rate.
 - March 2005 Activity: 1,200 members: 44% Sole Proprietors and 56% Small Businesses.
 - Enrollment is statewide.
- Distributed and reviewed monthly/year to date reports:
 - Percentage of enrollment by discount group;
 - Average Community Rate adjustment;
 - Average Employer Contribution level
- Discount Groups
 - DHHS is analyzing Group B membership for DHA. The expectation is with the MaineCare expansion that there will be some transition from Group B to Group A.
- Operational Issues
 - Working with Muskie to finalize survey.
 - Billing/EBT process for Sole Proprietors and Individuals: Close to finalizing this approach and the Board members will be emailed with outcome.
 - Individual Certification form distributed and reviewed.

- Keane Contract has been signed. Goal is to have the design completed mid-March with a go live date of November 1, 2005.
- Participation Agreement has been submitted to Bureau of Insurance for approval.
- Rules: DHA draft rules are currently being reviewed by AG's office.
- Staffing update: Hiring approval has been granted for 3 new positions: the Administrative Secretary that will be shared by Executive Director and the Maine Quality Forum, an Accounting Technician in the Finance area, and the Planning and Research Associate I position with Maine Quality Forum.
- Anthem Update:
 - An email blast was sent to producers with the link to the Discount Estimator as well as updated Discount Program Q&A and EBT Q&A for clarification;
 - DHA staff is working with Anthem to refine collateral;
 - Anthem is preparing their second quarter rate filing.

5. Kirsten Figueroa, Director of Budget and Fiscal Operations, summarized the agency financials for FY05 year to date.

The next Board meeting will be March 7, 2005 at 1PM at the Dirigo Health Agency, 211 Water Street, Augusta.

A comment was made from the public in reference to handouts. Karynlee Harrington addressed the public and Board members and stated that in order to cut down on administrative fees, attachments and documents will be made available on our website.

There were no other matters discussed, Dr. McAfee motioned, the Board seconded and voted to adjourn.